

18-20/10 2023
BILBAO SPAIN



INTERGRAF

CURRENCY + IDENTITY

Exhibition Terms & Conditions

Exhibition Terms & Conditions

1. Definitions

These Exhibition Terms & Conditions will serve as the agreement (this "Agreement") between the Exhibitor and INTERGRAF a.i.s.b.l. for Exhibitor's participation in the conference and exhibition "Intergraf Currency+Identity" which will take place in Bilbao, Spain from 18/10/2023 to 20/10/2023.

Intergraf Currency+Identity is an Event open exclusively to security printers, suppliers to security printers, central banks, government authorities, law enforcement, and industry-specific digital solution providers.

All participants have submitted detailed documentation to enable Intergraf's Committee of Experts to assess their eligibility. Intergraf reserves the right to refuse participation if the required criteria are not met.

In these Terms & Conditions:

- a) the term "Organiser" means "INTERGRAF a.i.s.b.l."
- b) the term "Exhibitor" means the person or company to whom a booth at the Exhibition has been granted by the Organiser
- c) the terms "Exhibition" and "Event" refer to "Intergraf Currency+Identity" (Bilbao, Spain from 18/10/2023 to 20/10/2023)

These Terms & Conditions contain the entire agreement between the Organiser and the Exhibitor and may not be changed orally, but only in writing signed by a duly authorised representative of the Organiser. An Exhibitor's own terms and conditions of purchase or other terms and conditions shall not apply to this Agreement.

2. Application for booth space and assignment

Application for a booth must be made via the online Exhibition booth booking form and submitted to the Organiser. The application will constitute the Exhibitor's commitment of participation and acceptance of these Terms & Conditions.

The application shall not be deemed to be accepted until approved in writing by the Organiser. Applications will be accepted on a "first-come, first-served" basis, provided, however, that the Organiser reserves the right to accept or reject applications without giving any reason.

The Organiser also reserves the right to prohibit display or advertisement of services/products at any time if display or advertisement of such services/products do not meet the Event's criteria and objectives.

Booth renting fees are set out in the online Exhibition booth booking form and on the Event's website at www.intergrafconference.com. For the fees paid by the Exhibitor, the Exhibitor shall have the right to have a booth at the Event.

Subletting or sharing of booth space is prohibited. The Exhibitor may not display advertisements, services, products or signage in their booth from other non-exhibiting companies.

The Organiser reserves the right to modify booth assignments and the exhibition floor plan if in the best interest of the Exhibition and to ensure compliance with COVID-19 measures, or any requirements or changes in regulations announced by local authorities, restrictions from the venue, as well as health and safety policies, plans, and procedures.

3. Payment

Payment is due upon submission of the online Exhibition booth booking form and receipt of invoice from the Organiser. The exhibition space is not secured until payment is made in full.

In the event the Exhibitor fails to meet such payment obligations (whether as to the amounts or to the date of payment), the Organiser reserves the right to cancel the Exhibitor's reservation and to resell or reallocate the booth space. In such a case the provision of paragraph 5 below relating to cancellation charges shall apply.

All invoices relative to the rental of the booth, additional furniture or services linked to the Exhibition will be exclusively issued to the invoicing address mentioned in the online Exhibition booth booking form. No invoice will be issued to any supplier of the Exhibitor.

4. Cancellation by the Organiser

Neither the Organiser nor its suppliers shall have any liability to the Exhibitor in case the Exhibition is cancelled, postponed or relocated due to circumstances outside the Organiser's control such as force majeure including but not limited to war, danger of war, revolts, strikes, shut-out of workers, transportation difficulties, fire, communicable disease, pandemics, terrorist attacks or any other severe disturbances that make it impossible or impractical for the Organiser in its absolute discretion to hold the Exhibition.

5. Cancellation by the Exhibitor

Any Exhibitor who cancels his booth must formally notify the Organiser in writing by email at intergrafconference@intergraf.eu, copied to cmunteanu@intergraf.eu.

If the cancellation is notified before 15/03/2023, the Organiser will fully refund the amount to the Exhibitor. If the cancellation is notified on or after 15/03/2023, no refund will be made.

The Organiser shall have the absolute discretion to reallocate or resell the cancelled booth. The Exhibitor hereby acknowledges that the above charges represent a reasonable compensation for the costs incurred by the Organiser as a result of the Exhibitor's cancellation and that they do not represent a penalty.

6. Rental of a booth and its use

Rental includes the following equipment and services: back and side panels (standard booth structure) plus a frieze featuring the Exhibitor's company name and the following standard furniture: 1 high table, 3 bar stools, 1 info counter, 3 spotlights, standard electricity connection with 1 electric socket, standard carpet and 2 complimentary registrations per booth. The Organiser commits to renting the booth and the furniture for the period, and at the conditions stipulated in these Terms & Conditions.

The fixing of display material to the booth will be permitted only by methods laid down by the Organiser. No nails, screws or other fixtures may be driven into any part of the Exhibition building, including floors, nor any part of the Exhibition building be damaged or disfigured in any way. Should any damage occur, the Exhibitor responsible shall be liable for reparation charges incurred.

7. Occupation of a booth

The Exhibitor and its booth builders may enter the Exhibition area for the purpose of setting up and preparing their exhibits during the set-up days as follows: Monday 16/10/2023 from 08.00 to 18.00 hrs for free built booths and Tuesday 17/10/2023 from 08.00 to 18.00 hrs for standard shell scheme booths. All booths must be complete and ready for the event opening by 10.00 hrs on Wednesday 18/10/2023.

In case of an Exhibitor failing to take possession of his allocated booth, the charges for such allocated booth will nevertheless remain due to the Organiser. The Organiser shall have the right to refuse the Exhibitor to occupy or use the booth until all amounts due to the Organiser by the Exhibitor have been paid.

The Exhibition will open on Wednesday 18/10/2023, from 10.00 to 19.00 hrs, Thursday 19/10/2023 from 08.30 to 18.00 hrs and Friday 20/10/2023 from 08.30 to 14.00 hrs. Booths must be open for viewing and staffed during these hours. The Exhibitors shall remove by 20.00 hrs on Friday 20/10/2023 from the Exhibition area all exhibits, displays, booth fittings, materials and other things brought to the Exhibition area by the Exhibitor. Removal of exhibits and dismantling of booths may not commence until the official closing time of 14.00 hrs on Friday 20/10/2023.

After the installation of a display, all empty shipping crates and/or other containers must be labeled, removed and stored outside of the Exhibition area. Gangways must be kept clear and free for passage and must not be littered or obstructed. All movement of and fixture to the booth panels rented by the Organiser must be carried out by the contractors appointed by the Organiser. All electrical installations and connections must be carried out by the contractors appointed by the Organiser.

Exhibitors shall, after the closure of the Exhibition, return the booths and their respective furniture in the same condition as they received them, except for normal wear and tear. In case of damages the Organiser reserves the right to proceed to all necessary repairs and bill the occupant of the damaged booth.

8. Health & safety

The Exhibitor must comply with all COVID-19 measures and health and safety policies, plans, and procedures required by the relevant authorities and the venue.

9. Advertising and marketing material

In all advertising and marketing material produced by the Exhibitor mentioning its participation in the event, the Exhibitor must mention that access to the Exhibition area is subject to full registration with the Organiser according to the registration rules of "Intergraf Currency+Identity". The Organiser will provide the Exhibitor with a comprehensive digital marketing kit that the Exhibitor can use to promote its participation in the Exhibition.

10. Photography, audio and video recording

Exhibitors shall not photograph or make video recordings of another booth or products of another Exhibitor unless such photography or video recording is approved in writing by the other Exhibitor or the Organiser.

Exhibitors are not permitted to make their own video or audio recordings of the Event, or to use any photographs or screenshots of the Event for commercial purposes, unless expressly permitted by the Organiser or of their own booth.

The Organiser has the right to record or photograph the Event by audio, visual, audio-visual or electronic means (including footage or photographs of individuals or groups of attendees). All Event sessions will be recorded.

The Organiser, and any third party licensed by the Organiser, is permitted to use and distribute footage and photographs from the Event, which may feature images, name, voice and words of Exhibitors, their virtual booths and their registered personnel, in any media (including social media) whether now known or hereafter to be invented at worldwide level in perpetuity for the purposes of advertising, publicity, reporting and otherwise in relation to the exploitation of such recordings and photographs, and without any further approval from Exhibitors or any payment to Exhibitors.

Notwithstanding any clause to the contrary, the Exhibitor shall not have any claim to compensation or benefits or any claim, including, without limitation, claims based upon invasion of privacy, defamation or right of publicity, arising out of any use, alteration, blurring, distortion or use in composite form of their name, image, picture, voice, or likeness in connection with such footage or photographs.

11. Movement, shipment of exhibits

The arrangement and payment for transporting goods to and from its Exhibition booth, custom clearance, receiving, decorating, storing and removing its exhibits are entirely the responsibility of the Exhibitor. In case of failure to do so, the Exhibitor agrees to pay for the additional incurred costs.

12. Storage

There is no provision for storing material at the Exhibition venue prior to the Exhibition. Exhibitors are strongly encouraged to make the necessary arrangements with the appointed forwarding agent.

13. Contractor services

Where an official contractor has been designated to perform services, including but not limited to shipping, storage and delivery, furniture rental, cleaning and audio-visual services, no Exhibitor or representative shall contract such services with another party than the said official contractor. The Organiser assumes no responsibility or liability for any of the services performed or materials delivered by the contractors.

14. Third party's rights

The Exhibitor warrants that the exhibits do not in any way whatsoever violate or infringe any third party's rights including trade mark, copyrights, designs, names and patents whether registered or otherwise, and agree to fully indemnify the Organiser and its suppliers against all costs, expenses and damages arising from any third party's claim infringement by the Exhibitor and/or the Organiser of such third party's rights.

15. Fire regulations

All materials used for building, decorating or covering booths or displays must be of non-flammable material. The Exhibitor must comply with all instructions given by the relevant authorities to avoid the risk of fire or any other risk.

16. Insurance

The Exhibitor shall carry out its own insurance. The Organiser assumes no responsibility for the safety of the properties of the Exhibitors and its employees from thefts, damages by fire, accident or any other cause whatsoever. The Exhibitor shall adequately insure all exhibits or any other property brought to the premise of the Exhibition in the joint names of himself and the Organiser on a full "all risks" basis for a sum insured equivalent to the full value of all their exhibits and any other property brought to the Exhibition. The Exhibitor shall provide the Organisers with satisfactory evidence that adequate insurance is in force.

17. Bankruptcy or liquidation

In the event of an Exhibitor becoming bankrupt or entering into liquidation other than for the purpose of reconstruction or amalgamation, or having a Receiver appointed, the Organiser shall be at liberty to terminate forthwith the contract with such an Exhibitor, and all sums paid by the Exhibitor under the contract shall be forfeited.

18. Savings clause

All matters not addressed in these Terms & Conditions shall be subject to the sole discretion of the Organiser.

19. Liability

Information given by the Organiser about the Exhibition is accurate to the best of its knowledge but does not constitute any warranty or representation by the Organiser and therefore any mistake or omission will not entitle the Exhibitor to cancel his booth booking.

The Organiser or its employees shall have no liability for any damage, loss or injury to the property or body or life of the Exhibitor or its dependants unless said damages, losses or injuries are intentionally and directly caused by the Organiser or its employees.

20. Compliance with regulations

The Exhibitor shall abide by the rules and regulation of the Exhibition venue which are deemed to be integral parts of and incorporated into these Terms & Conditions. In the event of conflict between the provisions of such rules and regulations and these Terms & Conditions, these Terms & Conditions shall prevail.

21. Additional rules and regulations

These Terms & Conditions contain the entire agreement between the Organiser and the Exhibitor and may not be changed orally, but only in writing signed by a duly authorised representative of the Organiser. An Exhibitor's terms and conditions of purchase or other terms and conditions shall not apply to this order.

22. Governing law and jurisdiction

If any provision of this agreement is determined to be invalid or contrary to any existing or future law, statute or ordinance of Belgium, such invalidity shall not impair the operation of or affect any other provisions hereof which are valid, and the invalid provisions shall be construed in such manner as shall be as similar in terms to such invalid provisions as may be possible, consistent with applicable law. This agreement shall be governed by and construed in accordance with Belgian law and the parties hereby irrevocably submit to the jurisdiction of the Brussels French-speaking courts. The Organiser assumes no responsibility for the safety of the properties of the Exhibitors and their employees for any cause whatsoever. The Exhibitor shall carry out its own insurance as stipulated in clause 16 of these Terms & Conditions.

Any question?



Cristina Munteanu
Exhibition Coordinator
cmunteanu@intergraf.eu
+32 2 230 86 46 (office)
+32 474 23 26 92 (mobile)